

CLGA SPRING EXECUTIVE MEETING
Monday, April 28, 2014
Priddis Greens Golf and Country Club

Call to Order:

Barb Atnikov called the meeting to order at 6:30 PM

Attendance:

Barb Atnikov (President), Margie Nicol (Past President), Debbie Cook (Vice President and Media Chair), Helen Chaput (Secretary), Gwen Davies (Treasurer), Monika Jansen (Website Administrator, Tournament Liaison, Junior Tournament Chair), Lee Misura (Ladies Amateur Tournament Chair), Judy Homenko (Senior Ladies Tournament Chair), Cindy Beaudet (Riley's Match Play Chair), Daniela Cote (Riley's Co-Chair), Karen Saunders (Harriet Watson Tournament Chair), Cheryl Inkpen (Medalist Series Chair), *Kim Carrington (Five Year Plan Coordinator)

* late arrival

Welcome

Barb welcomed everyone to the meeting.

Introductions:

Barb made introductions and invited everyone to log in to the Priddis Website in order to access the CLGA Website and review the various reports rather than have members read these.

Adoption of the Agenda:

Moved by Judy, seconded by Margie, approved.

Adoption of Minutes of Executive Meeting of September 23, 2013:

Moved by Monika, seconded by Deb

Reports: (See Attached)

Past President: Barb asked for clarification regarding culling and passing on of minutes to the Past President for archiving. Margie clarified that it is the responsibility of the Past President to cull the minutes of the General Meetings, but not the Executive Meetings, and submit them to Glenbow Museum for archiving. Long discussion about how to save the executive minutes

President: No questions raised

Vice President: Debbie stated that Sylvia Blasken, a CLGA member from Earl Grey, is not happy with the changes to the handicapping and scoring for CHAMPS matches. It was decided that CHAMPS would use the new system and review at the end of this season.

Treasurer: Gwen stated that the actual balance as of April is \$7,830.59 after reconciliation of deposits and cheques. Gwen reminded the group that she needs original receipts, not copies, for expenses. Electronic receipts are also acceptable. Gwen remarked on the \$5000.00 amount that was allocated for Junior scholarships, and has not yet been spent.

Secretary: No questions

Amateur Chair: Lee had questions regarding how to get Rules people for the Amateur Tournament, and whether we have to pay these people. Several suggestions were made; Alberta Golf can be approached, and there are some people who have passed their Level 3 Rules accreditation who will usually work tournaments for free. Lee also asked about location of Walkie-talkies and other tournament equipment. Lee was told that there is a new list of all of this equipment, Barb has this and will send it to Lee. Karen Sproule has the trophies. Practice rounds are at twilight rate but players can play both courses as long as they play both on the same day. Cindy questioned the amount being spent on food for the tournament and wanted the executive to vote on changing this. Cindy was informed by Barb that the Executive does not vote on tournament budgets, it is up to the tournament committee to make these decisions. The budget will not be changed but will remain as reported. Some of these ideas about tournament budgets could be looked at by the Executive at the Fall Executive Meeting.

Senior Chair: No additions. Question about tee-times. Judy stated that there will be a crossover using the 1st and 10th tees.

Junior Chair: Monika has taken on this role as Hamptons did not have anyone to put forward for the position. Volunteer walkers may be needed for the Junior Tournament. Discussion of the \$25.00 sponsorship that CLGA donates to Junior member Ladies participating in the CLGA Junior Tournament.

Riley's Chair: Daniela invited all of the CLGA Executive members to the Riley's cocktail party at the Calgary Golf and Country Club on May 7th at 6:30 PM (see Riley's Report for more information).

Harriet Watson Chair: Tournament of Champions will be under budget this year. Karen spoke about the new certificates that will be given to each Club Champion of all CLGA member clubs, inviting the winners to participate in the Harriet Watson, Tournament of Champions. These certificates will be included in the folders given out at the Spring AGM and will direct the winners to sign up on line for the Tournament.

Medalist Series Chair: No additions. Discussion ensued regarding whether the Cochrane Golf Club would be able to host any Medalist games or any other CLGA Tournaments. Since they are a 9-hole course they may not be able to host any of the larger tournaments but could possibly host some of the smaller tournaments.

Tournament Liaison: Monika stated that she had made some changes to the Tournament Liaison binder, specifically that the Entry forms are now on-line rather than for mail-in. Also she requested that everyone send her any changes that have been made to the tournament binders so that she can keep the information up to date in the Liaison binder as well as on the website. Regarding the Junior Ladies Tournament, some suggestions from Dianne Clark (Junior Chair for 2013) have been added to the binder, specifically a maximum of 10 strokes on any given hole should be used, and that there be age restrictions for each category. Monika moved that the CLGA donate a trophy for the Junior Girls Interclub as the old one is full and needs to be replaced. Motion seconded by Kim and passed. There was a long discussion about how to deal with players who are in contention to win a tournament on the last day but are not from the Championship Flight. It was agreed that such a player should remain in her own flight, for the purpose flight prizes, but should be given a tee time that allows her to play with the top players (by score) against whom she is competing for the win in the top 2 flights. Monika will put this in her report for the Spring AGM as a policy change. Karen moved that this be made a policy. Seconded by Monika. Passed.

Website Administrator: Monika talked about the thank you cards that have been made up and will be given to hosting clubs as a show of appreciation. Barb will send these out this year and keep the remainder to pass on to next year's President. These can also be used for other occasions where a "thank-you" is needed. Monika spoke about the e-mail marketing program that could be used for sign-up for all of our events and to disseminate any CLGA information. Monika will post the information but would need the information to be written up by the person submitting. The cost for the program is \$20.00/month and is only paid for when it is being used. This has already been used to advertise the Junior Development Camp.

Media Chair: See report under Publicity. No additions.

New Business:

Five-Year Plan: There was a long discussion about the problems with the five-year plan. Kim stated that she was not aware of the Job Description for the Five-Year Plan Coordinator and did not feel that it was her responsibility to contact clubs when trying to establish the five-year plan. She also stated that in the past, when she met with Alberta Golf, RCGA, and the Calgary Men's Association, the CLGA was always last on the list for choosing host clubs. Another problem that she mentioned was that there had been a change of staff at Alberta Golf and the RCGA. In the last few years the plan has fallen apart. In the Fall of 2013, Barb saw that she was

responsible for ensuring that there were clubs in place to host events for the present and next two years, and that there was no five-year plan in place. Monika and Kim met in November 2013 and put together a five-year plan. Monika informed Barb that Kim would make the initial contacts and let Barb know to which clubs she should send the formal request letters for upcoming tournaments. Barb stated that she did not receive the list of contacts from Kim and so began sending letters out to various clubs looking for possible venues. The result of these efforts can be seen on the CLGA website under Five-Year Guideline. Barb spoke about how she was affected by the absence of a five-year plan and discussed what she feels has to happen going forward to rectify these issues. She stated that she feels that the Five-Year Plan Coordinator needs to draw up the five-year plan because the President's position is not a permanent one and the President is not even a member of the Executive when this plan needs to be made up. Judy Homenko who has been CLGA President twice in the past, suggested that we make use of the paid staff at Alberta Golf, the RCGA and the Club Professionals Association to help us make up the five-year plan.

Going Forward:

- Barb asked the group who is responsible for drawing up the five-year plan if not the five-year plan coordinator?
- Because we are in a time crunch, Barb has agreed that she will contact the clubs who are in the five-year plan for 2015 and 2016. If any of these clubs are unable to host the suggested events, Barb will let Kim know that she needs some other suggestions for possible host clubs.
- Job Descriptions need to be updated, and the President's job description should state that she is responsible for contacting clubs for the upcoming two years stating that their turn has come up in rotation for hosting "such and such" a tournament and outlining the responsibilities entailed.
- All Executive members will revise their job descriptions (as posted on the website), if updates are needed, and send them to the Secretary who will circulate them to all executive members for review.

Preparation for the Spring AGM:

All of the Executive Reports are posted on the Website, so at the meeting people will be directed to these reports and they will not have to be read out at the meeting. If any reports need to be changed or additions made, the revisions should be sent to Monika prior to the meeting so that she can post those changes.

Lee asked if the Amateur Tournament could be opened up to non-CLGA members if it does not fill with members. Arguments were made pro and con but no decision was made.

Debbie spoke briefly about the Junior Development Camp. For more information see the website.

2014 Meeting Dates:

May 6th @6PM: Spring General Meeting @ Priddis Greens

Sept 29th @6:30PM: Fall CLGA Executive Meeting @ Priddis Greens

Oct 6th @7:00 PM: Fall CLGA General Meeting @ Priddis Greens

Adjournment:

The meeting was adjourned at 10:12 PM

Respectively submitted by Helen Chaput, Secretary, CLGA.