CLGA ZOOM BOARD MEETING MINUTES: Thursday, Oct. 8, 2026

Meeting Chair: Pamela Scott, President
Recording Secretary: Pamela Scott

Directors in Attendance:
Pamela Scott, President
Erin Wagner, Treasurer
Davona Bloom, 5-Year Planning
Kathy Trofin, Past President
Wendy Ellacott, Communications & Marketing

Regrets:
Carey-Ann Ramsay, Tournament and Events
Lynne Cronkwright, Secretary
* Proxies from Carey-Ann and Lynne assigned to Pamela Scott

Call to Order: Pamela Scott called meeting to order at 6:08 PM.
Roll Call: confirm attendance of members above

Motion to Approve Agenda for Oct. 8, 2026
Moved: Erin Wagner
Seconded: Kathy Trofin
Motion to Approve Minutes Sept. 3, 2026 Board Meeting
Kathy asked to amend minutes on item 1. New member assignment
Moved: Kathy Trofin
Seconded: Erin Wagner

Discussion Items:
1. Davona - 5 Year Planning update

Discussed an updated version of the Golf Club Hosting Letter, this will be finalized and begin reaching out to clubs this weekend. The Board decided to exclude the appendix with full hosting history and club selection process. The Board discussed challenges with club participation, including reasons why some clubs have not hosted in the past and factors affecting current event registrations. Wendy noted scheduling conflicts with other tournaments may have impacted participation.
Website to be updated with confirmed 2027 tournament locations once finalized. Wait to post Elbow Springs as tournament venue until it is confirmed with club.
Venue booking is the priority before February or March.

2. Erin - Treasurer update
    - Olds Golf Club unpaid invoice
    - Calgary G&CC facility fee, method of payment

Erin provided an update that all clubs were paid for 2026 and the association had a surplus.

Erin to provide Davona with a breakdown of member headcounts by club (at least from 2024) for her analysis.
Erin and Pamela to sign cheques following meeting and discuss method of payment for CGCC invoice to host Fall AGM.
Erin to change the banking signatories in 2027 once new Board in place.
Develop a pricing strategy for hybrid clubs with Wendy, based on the number of Golf Canada members.

3. Wendy - Marketing & Communications update

Report on Nanton Golf Club facilities and course as new club member

Wendy and Monica did a site visit to Nanton Golf Club and played the course. Wendy reported they are capable to host events with a minor concern being slightly bumpy fairways on the front nine. The club Pro agreed to pay the CLGA fees for all eligible members. The Board decided to maintain the current approach of charging based on actual eligible participants rather than setting a minimum fee.
The Board unanimously approved (7 out of 7 votes) Nanton's membership to CLGA for the 2027 season. Their exact number of eligible players has to be determined.
Wendy to reach out to the Calgary Men's Golf Association President to inquire about their policy for opening tournaments to non-members at a premium.
Wendy to send out an e-blast after meeting, including fall Champions recap, Fall AGM reminder and recruitment updates.

4. Kathy - update

Trophy engraving

All trophies engraved. Pamela to pick up the Senior Champions trophy from engravers.
Kathy agreed to work with Leslie to document and finalize the Champs Coordinator job description. There had been some miscommunications with Head Pros at recent events so need to document proper procedures
Kathy to ask Carey-Ann to formally notify Jocelyn that her Junior Coordinator term is ending and thank her for her service.

5. Vacancies 2027 - Response to CLGA website e-blast

President
Vice President
Chair, Tournaments and Events
Chair, Tournament of Champions

Job descriptions must be updated for Tournament Director before Carey-Ann leaves position and CHAMPS Coordinator
Wendy agreed to act as interim President until the vacancy is filled. The Board supported this decision
Monica could set up Golf Genius scoring responsibilities for two ladies to lighten the Tournament Director's workload.
Some potential candidates were discussed with no firm confirmations. Wendy reported two Medalist Coordinators have stepped forward (including Lauren Rouse) and a Junior Coordinator from Olds Golf Club has been appointed.
Priority is on filling the Tournament Director role ASAP.

6. Pamela - reports for Fall AGM
Follow-up with Cindy B regarding potential candidates for Board vacancies (VP, President, Tournament Director). Possible names are Nancy Leary, Kathy Brown
Get Reports from Board members ready on letter head for Fall AGM
Assist Kathy to do updates on job descriptions

7. New Business
Date for next Board Meeting, dinner?
Board discussed future possibility to open up tournaments to non-members at a premium rate, especially if an event is not nearing capacity.
Online survey to CLGA membership details to be discussed at Fall AGM

8. Meeting adjourned at 7:41PM by Pamela Scott.