

CLGA BOARD MEETING MINUTES

Edited Feb 23, 2026

Correction made April 3, 2026

Meeting Title:	CLGA Board 2026 kick-off meeting
Chairperson:	Pamela Scott, President
Date of Meeting:	Thursday, January 29, 2026
Directors in Attendance:	Pamela Scott, President Kathy Trofin, Past President Lynne Cronkwright, nominated Secretary Carey-Ann Ramsay, Tournaments and Events Jocelyn Frankow, Junior Development Wendy Ellacott, Communications/Marketing Davona Bloom, 5-Year Planning
Regrets:	Erin Wagner, Treasurer (Proxy to Pamela Scott)
Prepared by:	Lynne Cronkwright and AI

Call to Order: Pamela Scott, President, called the meeting to order at 6:08 pm

Motion to approve agenda

Moved by: Pamela Scott

Seconded: Kathy Trofin

Carried

Motion to approve Minutes of November 4, 2025 Board Meeting.

Moved by: Jocelyn Frankow

Seconded by: Kathy Trofin

Carried

Discussion:

1. Pamela introduced Lynne Cronkwright and appointed her to the position of Secretary. A vote by acclamation will be required at the Spring AGM to make her position official.
The Vice President position remains vacant. More on this in Davona's update.
2. Davona Update on 5-year plan
 - a. Davona discussed the many challenges of securing host clubs for events. For 2026, she was able to secure Highwood for the 3-day Amateur (June 23-25th) and Woodside for the Senior Amateur (July 9-10th). She did not approach Highwood about the VP position so this still remains vacant. The Board discussed and suggested that Highwood should still be approached to see if there is an interested lady to fill the position. Davona will follow up with Springbank as a possibility for the Tournament of Champions in 2026. Canyon Meadows has agreed to host Riley's windup. Still need a host for the Champs windup. Davona will send 5 club suggestions to the co-ordinators for the Medalist. Discussion regarding a host for the Jr. girls tournament is summarized in Carey-Ann's report. Davona and Carey-Ann will reach out to clubs to host this small (6-7 t-time) event. Davona will send Carey-Ann contacts for Woodside and Highwood so Carey-Ann can begin tournament planning.
 - b. Commitments for 2027 include Elbow Springs for the Ladies Sr. Amateur and The Hamptons for the Tournament of Champions (deferred from 2026 hosting).
 - c. Heritage Point has been non-responsive despite several attempts to contact. They also pulled out of CHAMPS so there may be other pressing issues at their club. Cottonwood continues to push back on hosting events citing limited availability for tournaments, disruption to member t-times and low participation rates from their members. Springbank is

not able to host major tournaments. We should still suggest smaller events for them to host.

- d. Wendy and Davona both expressed concerns about posting a 5-year plan on the website for the public. Given the fluctuating schedules of host clubs and the difficulty getting a commitment 5 years out for any given tournament, posting a schedule that is likely to change does not make sense. Posting a 2-year schedule, or even just the current years' tournament dates and venues gives participants adequate information to plan their season. Permission was granted to remove the 5-year plan from the member's side of the website, and share the 5-year plan only with co-ordinators, housed on the admin side of the website, with the caveat that the plan is tentative.

3. Carey-Ann

Jocelyn received notice from CGA that they will not be supporting a joint event with the CLGA for the junior girls this year. Several points around hosting a jr. girls tournament were raised. Was it prudent to host a jr. girls amateur given the limited number of clubs to draw on? Should the option of a 9-hole tournament for 12 and under be explored in light of the issue with pace of play for jr. girl high handicappers on 18 holes? Wendy clarified some information about the Jr. Development program (camp) and it's high costs, leading to it's cancellation a few years ago. She also made the point that many clubs run their own jr. camp. Prioritizing foundational tournaments before introducing new events was discussed and supported by the Board. In the meantime, Carey- Ann and Davona will search for a host for the Jr. girls amateur.

4. Wendy

- a. Will modify website to reflect updated tournament information. Will meet with Monica to send out a "teaser" e-blast regarding known tournament details.
- b. Olds Golf Club is interested in joining the CLGA. Kathy Spicer is the ladies club captain. They have the amenities to host a tournament. Discussion ensued around several decision points: the 80 kms radius from city centre as described in the bylaws; the need for more host clubs since the loss of Lynx Ridge, Maple Ridge and Shaganappi clubs in 2025; the travel distance by participants to clubs farther out; the cost advantage of hosting tournaments at the outlying courses lessening any subsidies required; more probable opportunity for higher handicappers to participate as the tournament may not be fully prescribed. Weighing the pros and cons it was decided, with the Board's support, for Wendy to send Olds a new member letter and information package from the CLGA. Kathy will forward her template to Wendy.

5. Kathy

- a. Would like to post member information sheet on website with expectations/fee structure.
- b. Working on updating roles/responsibilities of board member positions.
- c. Working on getting trophies updated and corrected. A number of outstanding items and errors have been identified.
- d. Would like to publish historical results on the member's side of the website
- e. Would like directors' reports backed up along with the minutes of meetings for future reference.

6. Erin

- a. Finalizing financials for the AGM and working on tournament entry fees.
- b. Looking into GST submission due to revenue exceeding \$50,000.00/year.
- c. The board discussed the need for clarification around finances available for tournaments vs. operations.

7. Monika

- a. Need to change the distribution list of any inquiries that come in through the "contact us" form on the website. Currently goes to Monika and Cindy. Future inquiries should be sent to Pam (or the current president) and Monika (or the current web administrator).

8. Signing Authorities

- a. Need two signing officers, currently Pam and Erin. Any new or existing signing officers on record need to be reviewed and updated yearly, if required. This item can wait until the AGM and the vote for Lynne as secretary by acclamation. Then Lynne should be added and Kathy removed as signing officers of the CLGA.

9. Spring AGM

- a. Pam to gather availability of members on board so date can be chosen. A suggestion of May 7th was made by Pam.
- b. Membership needs at least 21 days lead time for notification of an AGM and at least 14 days for a general meeting of the member clubs, as per the bylaws.

- c. Kathy to contact Canyon Meadows about hosting option for Spring AGM. Wendy or Erin to check with Bearspaw about hosting the fall AGM.
- d. Draft agenda required and will be posted on website.
- 10. Casino licence - discuss next meeting
- 11. CLGA 100th Anniversary 2029 - discuss next meeting
- 12. Marg Ward Tournament - mid to high handicappers
 - a. CLGA needs to discuss what this tournament would look like; ie format, 1 or 2 days?, location, name, etc.
 - b. Carey-Ann concerned about time commitment to organize this year. Agreed to consider implementing next year rather than this year.
 - c. Carey-Ann to draft a survey to gather member feedback on vision for tournament. Perhaps an announcement at the AGM that a survey will be distributed, ideally in June. If there are other burning questions we would want to ask the membership, this could be an opportunity to include them with the tournament survey.
- 13. Carey-Ann to take care of Tournament Rules Officials requirements.
- 14. Other
 - a. Lynne to send headshot and short bio to Pam/Monika for upload onto the website.
 - b. Pursuing Sponsorship opportunities for the CLGA was discussed. Given the time consuming task of finding sponsors, building relationships, creating a sponsorship information package, deciding on benefits to sponsors, etc. Wendy suggested this workload would indicate that a separate board position would be required. More discussion needed on this topic.
 - c. The next board meeting would be in person. Pam suggested it could be at her golf course. She will send an email to members for date availability.
- 15. No new business at this time

Action Items

- Davona to contact Highwood to see if there might be a lady interested in joining the board as VP.
- Davona to connect Carey-Ann with Woodside and Highwood for tournament planning.
- Carey-Ann to begin tournament coordination.
- Davona to scope out clubs for hosting jr. girls amateur and Medalist.
- Wendy to remove the 5-year plan from the member's side of the website.
- Wendy to update website with new schedule and tournament info for 2026.
- Wendy and Monica to send eblast about tournaments in next couple of weeks.
- Wendy to send Olds Golf Club a member info package and letter of invitation.
- Kathy to send her template to Wendy for Olds communication.
- Kathy to look into Canyon for hosting AGM.
- Wendy or Erin will check with Bearspaw about hosting AGM.
- Pam to send board member email confirming availability for May 7th AGM.
- Pam to draft an agenda for Spring AGM.
- Pam to check with Erin on budget for Spring board meeting dinner.
- Pam to send invite for next in person board meeting at the end of March (26th?).
- Carey-Ann to draft survey about mid to high handicap tournament.
- Carey-Ann to contact Alberta Golf regarding rules officials requirements.
- Erin to prepare overview of financials for next meeting.
- Lynne with help from Pam to complete and distribute meeting minutes.

Pam adjourned the meeting at 8:36 pm