



RE: NEW MEMBERSHIP REQUEST in the Calgary Ladies Golf Association

Thank you for your interest in joining the Calgary Ladies Golf Association (CLGA). This letter outlines the key membership requirements, fees, tournament-hosting expectations, and next steps for your club to apply for formal membership.

- ❖ Membership in the Society is generally restricted to golf clubs within an 80 km radius of Calgary City Centre. Applications from clubs outside this radius will be considered by the CLGA Board on a case-by-case basis. The CLGA Board may request a site visit and further information to support your application. All applications must be approved by the CLGA Board by quorate vote.
- ❖ Member Clubs must be members in good standing with the Alberta Golf Association. Each year, CLGA receives a report from Alberta Golf identifying the number of ladies registered to play with each club, including annual members. Current CLGA fees are assessed at \$3.00 per lady member, excluding juniors under 18 years of age, with a minimum fee of \$25.00 per club. An additional \$100.00 fee applies for the Tournament of Champions, which is held in September for all Club Champions. CLGA typically sends the annual Assessment Notice before April 15, and payment is due in full by May 31 of the same year. Once CLGA receives payment, all fully paid active lady members of your club with a valid Golf Canada handicap factor are eligible to play in CLGA-sanctioned events for that year. Sponsored juniors may also be eligible to play.
- ❖ Each Member Club is expected to review and update its club contact information annually through the CLGA website. This is typically completed by the club representative.
- ❖ All Member Clubs belonging to or applying for membership in the Society may be asked to host CLGA tournaments and events in rotation. Current events listed on the CLGA website include the following:
 - Major-Calgary Ladies Amateur – closed, 3 days, 96 players
 - Major-Calgary City Seniors Amateur – closed, 2 days, 96 players
 - Calgary City Girls Junior – open, 2-days, approximately 30 players
 - Harriet Watson Tournament of Champions – 1 day in September, 35 players
 - City Medalist Series – 6 tee times once every 3-5 years
 - Rileys Best Ball Ladies Classic - Match play 2-lady team (home & away games ONLY if you have a team in Rileys), one tee time per game
 - C.H.A.M.P.S. (Calgary Hospitality and Match Play Section), 5-7 home games per summer (ONLY if you are a member of C.H.A.M.P.S.), reciprocal 2 tee times per home game, C.H.A.M.P.S. Wind-Up – 1 day in September (ONLY if you are a member of C.H.A.M.P.S.)
- ❖ The CLGA may also sponsor open tournaments available to any woman or junior girl who has a valid Golf Canada handicap factor and meets the individual tournament requirements. The regulations and registration form for each tournament and event can be found on the CLGA website.

- ❖ The CLGA holds Spring and Fall AGMs each year, and representatives of Member Clubs are welcomed and encouraged to attend. All Member Clubs in good standing have the right to vote at AGMs and Special Meetings. Each Member Club is entitled to one vote, exercised by its voting representative in person, by show of hands, by secret ballot, or by proxy. **Two thirds of the Member Clubs in good standing must be represented in person or by proxy to constitute quorum at each meeting.** Please see the Bylaws for further clarification.

CLGA attempts to defer asking new clubs to host major events during the first 2-3 years of membership. In the first years of membership, as your club comes up in the hosting rotation, you may be asked to host smaller events requiring limited tee times that include a Medalist event, Tournament of Champions, or Junior Amateur. If your membership is interested and space is available, your club may also participate in the annual C.H.A.M.P.S. reciprocal hospitality league.

Before submitting your membership application, please ensure your club has reviewed the membership requirements, reviewed the CLGA Bylaws, identified an authorized signing authority, and completed the representative contact table at the end of this package.

I also encourage you to visit our website at calgaryladiesgolf.ca for more information about the CLGA. Please encourage your women members to visit the website and sign up for the newsletter so they receive timely information about our tournaments, events, and registration deadlines.

A member of the Board will follow up with you to discuss your membership request and to answer any questions you may have.

Sincerely,

CLGA Board

[Name of Club]

wishes to apply for formal membership in the CLGA and acknowledges and agrees to comply with the membership requirements outlined in this package, effective on the date signed below.

_____ day of _____, 202__.

Signature

Name and Title of Authorized Signatory

Please fill out the list of representatives as it applies to your club in the table below so we can set your club up on the CLGA website should your application be approved by the CLGA Board.

Position	Name	Work #	Cell #	E-mail
General Manager				
Head Pro				
Ladies President				
Ladies Vice-Pres				
Ladies Secretary				
Ladies Treasurer				
Ladies Captain				
Jr. Ladies Rep				
CHAMPS Rep				