

CLGA BOARD MEETING MINUTES

Edited April 3, 2026

Meeting Title:	CLGA Board meeting March 26th 2026
Chairperson:	Pamela Scott, President
Date of Meeting:	March 26th 2026
Directors in Attendance:	Pamela Scott, President Kathy Trofin, Past President Erin Wagner, Treasurer - by ZOOM Lynne Cronkwright, nominated Secretary Carey-Ann Ramsay, Tournaments and Events Jocelyn Frankow, Junior Development Wendy Ellacott, Communications/Marketing - by ZOOM Davona Bloom, 5-Year Planning
Regrets:	None
Prepared by:	Lynne Cronkwright and AI

Call to Order: Pamela Scott, President, called the meeting to order at 7:04 pm

Motion to approve agenda

Moved by: Kathy Trofin

Seconded: Jocelyn Frankow

Carried

Motion to approve Minutes of January 29th, 2026 Board Meeting. An error in section 3 of the minutes was noted by Jocelyn. The first statement should have stated CGA rather than AG. This will be corrected.

Moved by: Kathy Trofin

Seconded by: Davona Bloom

Carried

Discussion:

Pamela opened the meeting and welcomed attendees. Motions to approve the agenda and previous meeting minutes were carried. Reports from board members were given as follows:

1. Tournament Venues Update - Davona

- a. The Calgary Ladies Closed Amateur was confirmed for Highwood, June 23-25.
- b. The Calgary Ladies Senior Closed Amateur was confirmed for Woodside, July 9-10. While the tournament has traditionally been at the beginning of the week, Woodside has too many regular club events Monday through Wednesday.
- c. Rileys Best Ball Championship was confirmed for Canyon Meadows on July 26th.
- d. The Tournament of Champions was confirmed for Springbank Links on September 15.
- e. The Medalist series were confirmed at Carstairs, Turner Valley, Priddis Greens, Mickelson National and Elbow Springs.

- f. The Champs windup is still to be determined. Davona has reached out to numerous clubs including Strathmore, Sirocco, Country Hills and Lakeside. There is a high demand for t-times and options are limited. She will contact Redwood Meadows, Inglewood and Turner Valley in hopes of securing a commitment for the windup.
- g. Davona is still working on a location for the Junior Girls tournament. She was finally able to speak with a new contact, David, at Heritage Point after numerous attempts to reach the pro failed. They are not willing to host the tournament due to course walkability. Jocelyn spoke with Inglewood and they are unable to host. Davona will go back to the drawing board and see what she can do.

2. Tournament Planning Update - Carey-Ann

- a. Registration for Riley's opened March 20. The Riley's kick-off cocktail party will be held at Canyon Meadows on May 4th at 6:00 pm. All members of the CLGA board are invited to attend.
- b. Most of the tournaments details have been finalized with the exception of rules officials. In the past, we usually hear from the rules officials in April.
- c. Filling the VP role is still a concern. Before the Spring AGM, Pamela will contact three members at Highwood to ask if there is any interest in providing a board member volunteer.

3. Junior Development Update - Jocelyn

- a. No update on Junior girls tournament until we have a venue. Davona indicated that potential hosts are asking for budget information before committing to host. Discussion ensued on fees for tournaments, to establish a budget better in line with current costs. Jocelyn will not be present at the Spring AGM so she will email Carey-Ann her Proxy and Report.

4. Financial Update and Tournament Fees - Erin

- a. The annual returns for 2023 and 2024 have been filed with Alberta Registries.
- b. The financial statements for the period of November 1, 2024 to October 31, 2025 will be reviewed by board members via email before the AGM.
- c. The budget surplus for the year was \$7000.
- d. Discussion ensued on budget considerations for various tournaments. The Calgary Senior and Calgary Amateur tournaments have balanced budgets. The fee for the Tournament of Champions for the last couple of years has been year \$85. Costs for this event include meals at \$40-45 plus GST, serving fees, and prizes. The fee for the girls junior tournament was \$100 and resulted in a \$1200 loss due to higher than expected expenses. Increasing the fee to \$120 would be in line with the fee charged to the junior boys for their championship. The CLGA does subsidize each tournament. Association fees of \$13,000 goes towards rules officials, engraving, Medalist and Champs wind-ups, posters, thank-you's, meals, a switch to quickbooks software, storage expense for trophies etc. Several motions were put forth to increase tournament fees to be more in line with current costs.

MOTION: Erin put forth a motion to increase the Tournament of Champions fee from \$85 to \$100.

Seconded: Pamela

All in Favour - passed

MOTION: Pam put forth a motion to increase the Calgary Junior Girls Championship fee from \$100 to \$120.

Seconded: Lynne

All in Favour - passed

MOTION: Davona put forth a motion to increase the Medalist fee from \$25 to \$40 per event per player.

Seconded: Jocelyn

All in Favour - passed

- e. Signing authorities will be updated after the Spring AGM vote on the position of Secretary.
- f. Erin will have a draft budget for the Spring AGM

5. Communication and Marketing Update - Wendy

- a. Wendy wanted verification that what has been budgeted for this year is good to go. She will send out an e-blast (Spring Newsletter) after this meeting regarding tournaments and include the Presidents address.
- b. Kathy created a new membership document which is uploaded on the CLGA Documents site.
- c. Wendy contacted Olds Golf Club and they expressed a strong interest in joining, after a detailed discussion on what that entails. They have a driving range and banquet facility with 100 person capacity. They will not be asked to host a major event for 3-5 years but will be asked to host smaller events right after their membership is approved. They will need to sign the new membership document, provide a logo from their head pro, and provide a representative to attend the AGM meeting before they are added as a member. While they can't participate in CHAMPS this year due to the finalized schedule, they could potentially be asked to host next year's wind-up. They will have to wait until membership approves the amended bylaw with respect to the 80 km radius' starting point.
- d. Susan Spencer provided information about Elbow Springs Medalist event.
- e. Wendy will issue a spring newsletter.

6. VP Update - Kathy

- a. Kathy has been diligently working on updating the CLGA documents and preparing procedures to be uploaded to the CLGA website.
- b. The member page on the website has been updated and now includes information outlining what it takes to become a CLGA member.
- c. The passwords have been changed for 2026.
- d. Monika is working through Kathy's summaries of the trophy winners to update the tournament results and correct errors on the website. Kathy has updated the impacted trophies and they are back in the storage locker except for the Riley's trophies. Cindy has the Riley's trophies.
- e. Tournament documents for the Amateur, Sr. Amateur and Jr. Girls have been consolidated.
- f. Suggested amendments to the bylaws include:
 - i. Member club 80 km radius to change from city "centre" to city "limits" or other wording.
 - ii. Change the number of directors to a minimum of 8 from a minimum of 9.
 - iii. The current requirement for the Amateur host club to provide a VP for the CLGA should be revised. Other criteria should be considered.

7. Other

- a. Pamela is now the contact for questions from the "Contact Form" on the website.
- b. AGM agenda for May 7th was approved.
- c. Potential venues for the fall AGM were discussed. Date to be before Oct 31. Wendy to look into Bearspaw as a host.

Action Items

Davona

- Follow up with Redwood Meadows and Turner Valley as potential host of the CHAMPS wind-up.
- Continue to look for a host club for the Junior Girls tournament, possibly reaching out to Valley Ridge.
- Send Junior Tournament documents to Jocelyn for review.
- Work on 2027 bookings.

Wendy

- Send out Spring newsletter/message from CLGA.
- Check with Bearspaw about hosting the fall AGM.
- Obtain signed membership documents from Olds Golf Club and forward to Erin for processing.
- Request logo and contact information for Olds Golf Club once they complete the new membership form.
- Check with Olds for their member numbers so Erin can send an invoice once their membership has been approved at the AGM.

Carey-Ann

- Notify the Medalist coordinators of the new \$40 fee.
- At the AGM, give members a heads-up about the upcoming survey.

Monika

- Send out AGM notice to club reps by April 16th (as per 21 day notice in bylaws).
- Update new member information for Olds Golf Club once documentation is signed and membership has been approved at the AGM.

Jocelyn

- Review and provide input on Junior Tournament Budget documents.

Erin

- Process reimbursement requests.
- Update bank signing authorities after the AGM.
- Circulate final financial statements for Board approval ahead of the AGM and get approved by all board members.
- Send draft 2026 financials for board to review.

Meeting adjourned at 8:55 pm by Pamela