CLGA ZOOM BOARD MEETING: MINUTES

Thursday, Sept. 3, 2026

Meeting Chair: Pamela Scott, President
Recording Secretary: Pamela Scott

Directors in Attendance:
Pamela Scott, President
Kathy Trofin, Past President
Davona Bloom, 5-Year Planning
Carey-Ann Ramsay, Tournament and Events
Wendy Ellacott, Communications & Marketing

Regrets:
Erin Wagner, Treasurer
Lynne Cronkwright, Secretary

Call to Order: Pamela Scott called meeting to order at 6:02 pm.
Roll Call: confirm attendance of members above

Motion to Approve Agenda
Moved: Kathy Trofin
Seconded: Wendy Ellacott
Motion to Approve Minutes of May 7, 2026 Board Meeting
Kathy asked to amend minutes on item 4. Position Title Change. Add: "Reporting to the Tournament Director"
Moved: Kathy Trofin
Seconded: Wendy Ellacott

Discussion Items:

1. New member assessment: Nanton Golf Club and Collicutt Siding. Site visits.
   *Amendment request by Kathy: A revised version of the new member letter and new member web information was drafted by Kathy incorporating relevant bylaw amendments, vetted and uploaded for use to the CLGA website. It was also requested by Kathy that Monica save a document to one drive/folder and link to other folders as required. This should remediate the inconsistency issues with changing up revised documents to multiple places in the website.
   Wendy reported both golf clubs are good candidates to join and they understand the reciprocal obligations and hosting responsibilities involved. Nanton has 60-100 playing ladies. She is planning a site visit and play the course Sept. 24 (or alternative date to be confirmed) and report back to the board. Board members are invited to join Wendy at Nanton. Collicutt has 160+ league players and a site visit should be organized with their lady president. Darcy Ranch does not meet CLGA qualifications.
2. "Open Tournament" policy creation, readiness for the 2027 season. Not urgent but need to address opening tournaments from feedback

3. Review of budget for 2026 tournaments and feedback gathering from head pros (Carey-Ann). Amateur and Senior Tournaments stayed within budgets. Highwood charged $255 per player, Woodside charged $225 per player, both including $52-60 per player per day for green fees. Board discussed challenges with pace of play at the Seniors due to restrictive tee time intervals and lower subscription numbers likely due to transitioning to newer courses rather than decreased interest. She will follow up with Adrian from Alberta Golf to receive the document on model rules for tournament consistency. Carey-Ann to update the participation numbers for the 2026 tournaments.
4. New member letter and web information
5. Approval to review/ include new member requests
6. Replacement board members: VP, President, Tournaments and Events, and Tournament of Champions. Suggested volunteer (Cindy B) Elizabeth Gouthro, Glencoe GC. Pamela to follow up with Cindy Beaudet re potential volunteer. Wendy to work with Monika to create and send out a compelling recruitment package for board vacancies. Wendy suggested contacting Daniela Pacheco to gauge her interest in rejoining the board.
7. Davona- 5-year planning update. Send out a draft list of potential clubs to host 2027 events for board feedback. Reach out to clubs in September to secure venues for 2027 major tournaments, with priority on the Amateur venue for early registration planning. Hampton, Strathmore and Heritage Point have expressed interest in hosting but preferably 2027 or later.
8. Bylaws status Kathy confirmed Bylaw updates were successfully filed.
9. Confidentiality agreement for 2027 board members, draft from Erin. Add Confidentiality Agreement to Job Description rather than create a separate agreement and all board members to sign it at 1st meeting of the year. Kathy to look for Erin's sample she shared and board can review it. Kathy noted that recent board members were unaware of their job descriptions.
10. Carey-Ann - Member survey. Carey-Ann to contact Monika to post the updated survey now to the WIX mailing list
11. Erin- Budget update, TD signing authority. Update the TD banking in 2027.
12. Monika-purchased 3 yr. Wix Premium plan $303 USD, promo 50% off
13. Reclaim trophies loaned to winners. Pamela has amateur trophy. Kathy will collect trophies for engraving. Pamela will collect the loaned trophies to Amateur Champion and Senior winners. Kathy to coordinate the Champions and Junior Girls trophies.
14. Determine location for Fall AGM. Pamela will ask GM at Calgary GC to host Fall AGM. If unsuccessful, Wendy will ask Bearspaw. Clga can pay a facility fee if necessary. Central city locations most desirable for increased attendance. Wendy offered to try Willow Park or Earl Grey
15. New business?
16. Meeting adjourned at. 7:04pm by. Pamela Scott.