

CLGA BOARD MEETING MINUTES

January 31, 2019 at 1900hours

820 Lake Placid Drive S.E.

Calgary, Alberta

Meeting called to Order 1908hours

Attendees : Monique Morrison (Communications Director), Anne Christopoulos (Treasurer), Nancy Penner (President), Cindy Beaudet (Vice- President), Beverly Arnburg (Secretary)

1. **Approve minutes of Board meeting held October 24, 2018** (minutes corrected for date of 2019 Ladies Amateur at Canyon Meadows, being June 24, 25, 26). Moved that the minutes be approved: Cindy Beaudet, Second: Anne Christopoulos, all in favour.
2. **Update on Notice of Fee Increase sent to Member Clubs.** Notice of fee increase (increase to \$3/lady playing member) was sent to Member Clubs. The only Club to reply was Fox Hollow, they have declined to be a part of the CLGA this year. Woodside Golf and Country Club (Airdrie) has a new Head Pro, he inquired what the fees are. Fees from all Member Clubs are due April 30, 2019
3. **Update on 2019 Tournaments:(a) Rules Officials update.** Alberta Golf has given us their *Provision of Services Agreement*. Discussion if Canyon Meadows Liability Insurance will cover Third Party (CLGA) under its insurance, as the CLGA does not carry insurance. Cindy Beaudet to speak with Shawn Lavoie - New General Manager at Canyon Meadows. We will also need to find out if Silver Springs will cover a Third Party for the Seniors Amateur. Monika Jansen will ask the General Manager at Silver Springs. If Canyon Meadows or Silver Springs insurance will not cover the CLGA, then we will need to obtain some insurance to protect us. We cannot sign the *Provision of Services Agreement* for the Rules Officials until we have clarification. Motion by Nancy Penner, Second Monique Morrison that we approve the *Provision of Services Agreement*, subject to assuring that the CLGA has the necessary insurance coverage. All in favour. (b) **Posters:** It was agreed there should be a standard form of Poster for the City Amateur, Senior Amateur and Junior Amateur. Monique will work to coordinate the images. (c) **Consideration of cap on indexes** Discussion if there should be a cap on the handicap index for participants in the Ladies Amateur. The cap for participants is 96. Should we set a handicap maximum of 30? This will need to be brought to the Spring Meeting for discussion.
4. **Appointment of 5 Year Planning Director; Update on 5 Year Plan.** Andrea Kosa was sent a consent, which she has signed, accepting her role as the 5 Year Planning Director. Shannon Lefroy and Diane Jones (Tournament Director) approved of this appointment by email. Andrea has been busy in her new role discussing her ideas for the next 5 years, with Debbie Cook (past 5 year planner) and Cindy Beaudet. Moved by Cindy Beaudet, seconded by Bev Arnburg that Andrea Kosa be appointed 5 Year Planning Director. All in favour.

5. **By-Law Amendments to be taken to Spring Members' Meeting for approval:** (a) **Change in Board/Executive Structure;** It is proposed that the Board shall consist of up to 9 members, who shall hold the Executive positions of President, Past President and Vice-President (one year term each). In order that there is continuity within the Board, the Treasurer, Marketing/Communications Director, Director of Junior Development, Tournament Director, 5 Year Planning Director and Secretary will each be 2 year terms, with the intent that these positions be staggered; (b) **Change in fiscal year end;** change the Fiscal Year to end of October 31 instead of December 31. (c) **Approval of Accounts at Member meetings;** (d) **Consideration of incorporating CLGA as a Society;** Nancy Penner will prepare revised by-laws incorporating the above matters, so that they will be acceptable as society by-laws in the event the membership approves incorporating the association as a society; (e) Consideration of bringing BLIC/SLIC under CLGA umbrella- after discussion about putting BLIC /SLIC under the CLGA umbrella, this was not agreed.
6. **Approval of CLGA budget.** Anne Christopoulos (Treasurer) will present a budget for approval after reviewing the budget for all tournaments for 2019. There are approximately 4500 members in the CLGA, so the revenue for 2019 at \$3.00 per member will increase by approximately 50%. The draft 2019 Budget currently on the website was reviewed and various items that may need to be changed were discussed (eg. Costs for Rules Officials for the Ladies Amateur and Senior Amateur will be \$1,000 plus GST). Diane Jones (Tournament Director) should approve the Budgets for all of the tournaments. We need to make sure there is pre-approval for all expenses not included in the budgets.

There was a discussion about timing for payment by Member Clubs of the annual dues. The by-laws currently provide that dues of \$3/member are due by April 30, 2019. However, the Riley's Best Ball Tournament has an entry deadline of April 10- If a Member Club has not paid their dues, should the member be allowed to play in the Riley's Best Ball Tournament? The Riley's has had a problem in the past, where a team was in the Finals and their Club Member dues were not paid.

Beverly Arnborg suggested we should change the due date for the Club Member dues to April 1, effective for the 2020 year. This will have to be approved by the members at the Spring Meeting. All attendees were in agreement.

7. **Update on communications strategy.** Monique reported she is working on finding ways to communicate about CLGA upcoming tournaments, etc. The CLGA has 200 followers on Instagram, mostly Juniors, and 54 Followers on Facebook (>50 year old ladies). There is not much use of these accounts. Monique questioned if we should have a paid advertisement on Facebook, but this was not approved at this time. The Board agreed it would be nice to have more Media Coverage during the City Amateurs. Matt Freeman, head pro at Canyon Meadows has connections with Media because of Shaw Classic Tournament and he has offered to assist. Posters should be ready to be given out at the Spring Meeting.
8. **Dates for upcoming meetings.** Next CLGA Meeting April 11, 2019 at Canyon Meadows at 1900hours. Spring Meeting May 13, 2019 @ 1900h at Canyon Meadows.

Adjournment of meeting 2106 hours.