

CLGA BOARD MEETING MINUTES

January 23, 2025

Meeting Chair: Kathy Trofin, President

Recording Secretary: Pat Peters

Directors in Attendance (via ZOOM Meeting):

Kathy Trofin, President

Pamela Scott, Vice President

Andrea Kosa, 5 Year Planning

Erin Wagner, Treasurer

Jocelyn Frankow, Junior Development

Other: Monika Jansen, IT

Cindy Beaudet, Past President

Patricia Peters, Secretary

Davona Walton, 5 Year Planning Shadow

Wendy Ellacott, Communications/Marketing

Carey-Ann Ramsay, Tournaments and Events

Meeting was called to order at 6:30 pm by Meeting Chair, Kathy Trofin.

1. **NEW BOARD MEMBERS**

Andrea Kosa introduced new board member Davona Walton (from Winston Golf Club). She will be shadowing Andrea and taking over the position of 5-year planner position later this year. Welcome Davona! It was also confirmed that all recent open positions to the Board were voted in by acclamation as they were the sole candidates for each of these positions. These positions for 2025 are President (Kathy Trofin), Vice President (Pamela Scott), Past President (Cindy Beaudet), Treasurer (Erin Wagner), and 5 Year Planning Shadow (Davona Walton). This is interim until a vote can be made with the membership at the 2025 Spring AGM as both Pamela and Davona were recruited after the 2024 Fall AGM where a vote by the membership is usually made to accept new Board members.

MOTION: To accept the election by acclamation by the Board for the open positions of President, Vice President, Past President, Treasurer, and 5 Year Planning Shadow.

Proposed by Cindy Beaudet

Motion Passed Unanimously

Andrea has provided a detailed description of the 5-year planner responsibilities to Davona.

ACTION: In the next year Andrea and Davona will formalize the job description and it will be posted on the CLGA website.

2. **TD BANK SIGNING AUTHORITIES**

Kathy is working on transition of signing authorities for the TD account. Suggested signing authorities be Treasurer, President and Vice President.

ACTION: We will need to include the Vice President in the bylaws as an option for a signing authority. We will research the possibility of including an e-transfer option in our bank account.

MOTION: To accept Erin Wagner, Kathy Trofin and Pamela Scott as new signing authorities of the CLGA TD account, and to remove Cindy Beaudet, Meaghan LeBlanc and Kari Schwab from the account.

Proposed by Cindy Beaudet

Motion Passed Unanimously

3. MEMBER CLUBS RESPONSIBILITIES

In the past Kathy noted that there had been discussion around coming up with a letter to be signed by golf pros Judy Forshner, Tiffany Gordon and Shelly Charlton in support of the CLGA. This letter would hopefully provide important respectability such that member courses would more readily step up and meet their obligation to host tournaments and events of the CLGA. At the moment member courses are fulfilling these responsibilities (except for one), so Andrea has not moved ahead with having this letter drafted yet.

Andrea mentioned that the list of member clubs was not updated since 2016 and would need to be reviewed again.

4. PRIVATE GOLF CLUB SPONSORSHIP OPPORTUNITIES

Wendy began by thanking Pam Scott for acting as intermediary between CLGA and Calgary Golf and Country Club (host of the 2025 City Amateur) regarding the 365 GOLF sponsorship idea. Wendy summarized the reasons why the 365 proposal to be a sponsor for the CLGA city amateur did not work out. Basically Calgary Golf and Country Club is not interested in having outside golf professionals or private enterprises on their grounds when hosting the City Amateur. Also not acceptable was the idea of having a buying day associated with the tournament, where golf product kiosks might be set up during the tournament. CGCC felt this would complicate things for the pro shop and staff. Davona asked what was involved in the 365 GOLF sponsorship proposal and Wendy summarized their initial request. The decision was made to not go forward with either idea, and Wendy advised 365 GOLF of the Board's decision.

Wendy also noted that other courses, such as Water Valley, may want to join CLGA and may be interested in researching opportunities to provide exposure for some private business interests. Something to be aware of and discuss going forward.

Cindy emphasized again that no 'perks' or benefits provided at any of our tournaments can involve liquor. Providing drinks would open the CLGA up to too much liability. Therefore, any sponsorships offered to the CLGA cannot be in the form of any liquor; e.g. no bottles of wine at the tables or drink tickets.

5. NEW CLUB MEMBERSHIP OPPORTUNITIES

Discussion around Water Valley's interest in becoming a member of the CLGA. It does fall within the 80km of city centre boundary as outlined in the CLGA bylaws.

ACTION: Wendy will follow up with Megan McKenzie from Water Valley.

Andrea expressed concern about the oversubscription of events, which was limiting opportunities for players from new clubs and those with higher handicaps. Low handicap players have events such as the City Amateur, Senior Cities, Medalist and Riley's, and members that work may not be able to participate in events we have now. GMs and members of clubs have noted that players with handicaps above 14 can't play as events are already oversubscribed and are geared to the lower handicaps. More clubs in our membership will only make the problem worse at the moment.

Considerable discussion around how to provide more events for mid to high handicappers.

Cindy did note that many members may not be interested in highly competitive events.

Certainly there needs to be brainstorming regarding improved opportunities for our CLGA members and whether this should be tournaments or more fun and relaxed events. Instruction or golf schools? Champs style events? Stableford fun team events? Low net as well as low gross winners to Tournament of Champions? New events means we need to find more course tee times and more funding.

6. MEMBER CLUB CONCERNS

Discussion around member clubs and whether they qualify for participation and membership in CLGA. Cindy mentioned Cochrane and Kathy confirmed that they are paying their fees to Alberta Golf and CLGA. The concern may be that their members are not inputting scores into

Golf Canada to create a valid handicap index. Cindy will be contacting Lyle Edwards at Cottonwood regarding their membership status. Lynx Ridge is a concern as they say they will not host events and on that basis they will not be part of CLGA going forward unless they will host.

MOTION: To accept withdrawal of Lynx Ridge from CLGA membership.
Proposed by Jocelyn Frankow
Motion Passed

UPDATE: Kathy was to compose a letter to go to Lynx Ridge to confirm that they wish to withdraw, but before these minutes were finalized a letter was received from Lynx Ridge dated January 24, 2025 formally withdrawing their membership from the CLGA.

7. MEMBERSHIP AGREEMENT UPDATE

The team discussed the need to update membership agreements for clubs, particularly those that have not done so in the past five years. We need to have signed letters from each club saying they have read and are therefore aware of what is involved with being a CLGA member. The letter would include the perks of membership but also the responsibility of member clubs which includes hosting CLGA events. Andrea emphasized that we don't drop clubs but we will accept that they may want to withdraw.

ACTION: Andrea will confirm what clubs have signed letters on record from 2020. Kathy will update letter and Cindy and Kathy will be sure clubs that need to update will have opportunity to fill out the form.

8. ANNUAL INVOICE and CONTACT INFORMATION

The idea of sending out an annual invoice with a cover letter was also proposed. The team agreed that this would be a more efficient and less confrontational approach than sending out a detailed form. New staff of member clubs will be aware there are obligations associated with membership and they may be directed to find these responsibilities on the CLGA website.

ACTION: Erin will draft a notation she will include with annual invoices where clubs will acknowledge they are aware of obligations associated with CLGA membership. Kathy and Cindy will review and approve.

Monika Jansen would like a way to ask that contact info is updated by GMs, Pros, Ladies Captain, etc. of all member clubs on an annual basis. Perhaps an annual message that directs them to update their information through a link on the website. Erin wasn't sure the annual dues mail out would be the place for this. Updates of captaincy may not be available early on in the season when annual dues come out. Could be a note just to say update that information as soon as it is available.

Cindy mentioned that some clubs are delinquent in paying membership dues on time.

ACTION: Erin will put on invoice that dues are to be paid by May 31st as stipulated by the CLGA Bylaws. The invoice is usually sent out in early March so that gives clubs minimum 60 days to pay. If dues are not paid then club members are not eligible to play in CLGA events.

9. ADDRESSING INELIGIBLE PLAYERS IN TOURNAMENTS

Cindy has updated the list of ineligible players that have been participating in CLGA events. Cindy has contacted the players, and they are aware that unless they join a member club they can't participate in CLGA events. Exceptions would be handled on a case-by-case basis. Discussion around what to put on entry forms for those registering in events that will confirm that they are a CLGA club member and are eligible to play in the event (not a starter or staff). Davona pointed out that clubs have different tiers of membership, and some members aren't able to play in their club championships, so a box to check on the registration form for an event asking if you can play in your club championship might not work well as the criteria to

define whether you can play in CLGA events. We may use the term “full members” to ensure clarity. On the medalist website there will have to be a note pointing out that CLGA membership is a requirement to be able to play in the Medalist event and a valid Handicap Index is a requirement for all events.

ACTION: Monika will come up with wording to put on entry forms which will ensure those registering are eligible to play in CLGA events. She will run the note by Kathy and Cindy and then put it on the entry forms.

The goal is to avoid having non members taking spots in CLGA events from a paid-up member. Some may still slip through registration process and participate. That person would be disqualified from any winnings.

10. CASINO LICENCE

Casino licence - waiting for the revised bylaws of the CLGA to go with application for the casino licence. Need a copy of the meeting minutes authorizing the final bylaws and approving application for casino licence. We are just missing the change of bylaws stipulating that the vice president of the CLGA will come from the club hosting the City Amateur.

ACTION: Cindy is working on this submission.

11. ANNUAL RETURNS

Erin asked if we have up to date society annual returns. She has only seen 2021. Cindy is unaware so Erin will discuss with Meaghan to find out where this stands. Monika suggests we file annual returns ourselves rather than through a lawyer.

ACTION: Erin and Cindy to follow up on status of annual returns.

12. REQUIREMENTS FOR TOURNAMENT RULES OFFICIALS

ACTION: Carey Ann is working on a list of expectations for tournament rules officials. These will be done shortly, and Carey-Ann will run it by Cindy and Kathy. Once the list is reviewed, Cindy asked that when Pam submits the request for this year's rules officials she includes the list of expectations so we're on the same page.

13. JUNIOR CITY TOURNAMENT

Junior girls will join Junior Boys at Junior City Tournament at Valley Ridge for \$99.00. The tournament is on the last Saturday and Sunday of June, and they get a meal after the first day. Proposed giving tee gift to girls. Do boys want a tee gift? Who handles registration? Probably best CLGA looks after their own registration and eblast those that have participated in previous years. Maple Leaf too expensive so CGA and Alberta Golf agreed to be involved. Alberta Golf suggests CLGA handle registrations independently, but Alberta Golf would deal with scorekeeping and coordinate meals, prize presentations, etc.

ACTION: Jocelyn will coordinate with CGA (Ron Newman) and Alberta Golf (John Deneer) about who does rules and entries etc. with the city juniors. Wendy will work on marketing with Alberta Golf.

14. TOURNAMENT FEE INCREASES DISCUSSED

Discussion of raising dues for entry to CLGA events. Suggested fees are: \$210 for City Amateur (up from \$190); \$190 for City Senior Amateur (up from \$170), each an increase of 11%, and \$85 for Tournament of Champions (up from \$75). The additional revenue will help compensate host clubs above the \$20 per player presently paid for the amateur tournaments and cover increased food and beverage expenses while keeping player costs reasonable. The fee increases were approved after considering the overall value of the tournaments compared to public green fees.

MOTION: Move to raise entry fees for 2025 CLGA events as noted - City Amateur \$210, City Senior \$190, Tournament of Champions \$85
Proposed by Pat Peters

15. CLGA HISTORY

Cindy has been dealing with Alberta Golf regarding CLGA history. They are working together to update the names of winners.

Of note the CLGA 100th anniversary is coming up in the next few years. Cindy will establish the exact year and Canyon Meadows would like to handle the City Amateur on the 100th Anniversary.

ACTION: Cindy will clear that with the new GM of Canyon Meadows.

16. OTHER

Monika Jansen advised that the CLGA will move from Stripe to WIX to collect payments to expedite the registration payment process. Stripe is too complicated. They needed too much information and was not effective.

Still a few pictures and some information for board members needed. Pat will reach out to Stephanie McWilliams for contact information; i.e. picture, email and phone number, as she is running the Tournament of Champions.

Cindy and Kathy will meet at a later date with Kendra from Alberta Golf to discuss potential opportunities with Alberta Golf.

Kathy has all tournament supplies in her garage, so please contact her prior to any tournament.

Trophies for CLGA will be housed at Canyon Meadows when new glass in display case is completed.

Check out some new handicapping rules for 2025. There is a link to Alberta Golf on our website. Thanks to Monika for keeping website in such great order.

After confirmation with all board members that there was no further business, the **Meeting was adjourned at 8:18 pm by Meeting Chair, Kathy Trofin.**