

CLGA BOARD MEETING MINUTES

April 10, 2025

Meeting Chair: Kathy Trofin, President

Recording Secretary: Kathy Trofin

Directors in Attendance (in-person/via ZOOM Meeting):

Kathy Trofin, President

Cindy Beaudet, Past President

Pamela Scott, Vice President

Carey-Ann Ramsay, Tournaments and Events

Andrea Kosa, 5 Year Planning (Zoom)

Davona Walton, 5 Year Planning Shadow

Erin Wagner, Treasurer (Zoom)

Wendy Ellacott, Communications/Marketing

Other:

Not in Attendance:

Jocelyn Frankow, Junior Development

Patricia Peters, Secretary (travelling)

Monika Jansen, Website Admin (travelling)

CALL TO ORDER: Kathy Trofin, President, called the meeting to order at 7PM.

ROLL CALL: confirm attendance of members above.

MOTION to Approve Agenda.

Moved by: Cindy Beaudet

Seconded by: Davona Walton

Carried

MOTION to Approve the Minutes of the March 13, 2025 Board Meeting.

Moved by: Wendy Ellacott

Seconded by: Cindy Beaudet

Carried

Discussion Items:

1. NEW COMMITTEE MEMBERS

Cindy's proposing the creation of a five-six member committee under the direction of the Tournament Director to plan events for the 2029 Ladies Amateur to be held at the Canyon Meadows Golf and Country Club in celebration of the CLGA 100th Anniversary. Fees for the tournament will be the same structure as usual and we'd plan for a 100th anniversary tee gift, perhaps invite people that have played at the Amateur within the 100 years or invite a family member to represent them. The committee will also look for sponsorship for the event and a special master of ceremonies like Laurie Kane. The history will be celebrated and archived with the Glenbow. The Board will review the proposal from the committee before any money is expended by the CLGA. Cindy Beaudet, Andrea Kosa, Wendy Ellacott, and Kathy Trofin have all indicated an interest in being part of the committee.

MOTION to Approve the creation of the CLGA 100th Anniversary Celebration Planning Committee to be under the direction of the Tournament Director.

Moved by: Cindy Beaudet

Seconded by: Kathy Trofin

Carried

2. TD BANK SIGNING AUTHORITIES

Final task was to amend the banking contact info from Meaghan Leblanc to Erin Wagner and activate new bank cards (Kathy/Erin). Kathy had a phone meeting with a TD rep this morning which required Kathy, Erin, and Pam to all sign the new documents. TD rep will update the account. Erin will check that the TD Bank info has been updated and she will ensure her bank card is working. Cindy asked about e-transfer options and Erin will look into that as well.

3. MEMBER CLUBS

Andrea mentioned that the list of member clubs on the website was not updated since 2016 and she has updated this list to identify all clubs as public, private and semi-private.

4. NEW CLUB MEMBERSHIP OPPORTUNITIES

- a. Kathy will plan to send new member letter to Water Valley asap. Question raised around billing date so will send this letter after this is resolved.
- b. Require copy of new Bylaws to include with New Member Letter. Cindy is waiting on amended clauses stamped by the Registrar. Kathy will send the 2019 Bylaws with letter stating that updates are in progress.

5. NEW TOURNAMENT PROPOSAL

- a. Cindy provided an update for reinstating the Marg Ward Championship next year which is a two-day event for ladies age 19 or older that possess a handicap between 12.0 and 40. We would plan to have this as an open event for Alberta residents. The ask from the City is a five-year commitment to host this event. Dinner, warmups and gift cards will be at a different venue like Willow Park as the City courses are self funded and are not set up with banquet rooms or practice areas per se. Cindy also requested Carey-Ann to prepare a budget for the City's review to look into what fees the CLGA will support the City with. The City ladies will be required to volunteer at this tournament. Alberta Golf is excited about our interest in this event. Kathy asked if the City won't support this, what is the back-up? Cindy advised the City may be in jeopardy of retaining their CLGA membership. We would pursue another venue if required. Cindy suggested bringing Marg Ward's daughter down to present the trophy. Wendy mentioned we should have this as a comment at the Spring AGM. We would like to get this arranged for 2026 but no promises.
- b. Andrea mentioned Alberta Golf also had another event to support mid-handicappers which was a two-person net best ball. May look into this option down the road.

6. ANNUAL INVOICE, BUDGET and CONTACT INFORMATION

- a. Annual dues invoices sent out April 6, 2025 to all member clubs. Erin has set up a CLGA gmail to send out yearly club invoices. System concerns were raised so Erin manually generated this year's invoices. She will be meeting with Meaghan to discuss cloud options. She preferred the manual option for invoicing as there are only 34 invoices to do and it was great to be able to personalize them.
- b. Require budget to be ready for approval at Spring AGM. Erin advised it's 99 percent ready. Waiting on Cindy for final bit of information.
- c. Monika Jansen sent out a request to all clubs on February 25, 2025 to update their contact information on the CLGA website. Has anything been implemented on a go forward basis to track which clubs have updated their information and when? Question deferred until Monica returns.

7. ANNUAL RETURNS and FINANCIAL STATEMENTS

- a. The 2024 annual returns have been reviewed and signed by Linda Porter and Karen Minton. Cindy will submit these to Service Alberta.
- b. Our financial statements need to be approved by the Board and then put forward for acceptance (not approval) at the Spring AGM. It is on the Agenda. Erin reviewed the financial statements with the Board members in attendance. We will have to be cognizant of operating under a break-even for each tournament. Cindy mentioned we may need a new

computer for Monica for next year. Half of our dues used to be put aside for the juniors.
Info: Annual dues went from \$1.50 to \$3 per lady in 2019.

MOTION to Approve the October 31, 2024 Financial Statements as presented
by Erin Wagner.

Moved by: Kathy Trofin

Seconded by: Pam Scott

Carried

8. UPCOMING TOURNAMENTS

- a. Input requested on Ladies Amateur practice rounds. Carey-Ann is fielding questions from CGCC and would like the Board's input. Course concerns around hosting 96 practice rounds prior to tournament. This has never been an issue as not that many ever book in ahead of the tournament. Practice rounds are not part of CLGA support. This is on the course to mitigate. Directions should be given for the participant's pro to call the Head Pro of the tournament course as there is a special rate for practice rounds for tournament players (\$100).
- b. Rules Officials are booked for each upcoming tournament. Cindy advises that clear rules directions will be given to Wendy who will forward to John Deneer at Alberta Golf and the officials prior to each tournament (rules, time-par, flags, penalties (for player not group)-if slow time you get a warning then a 1-stroke penalty, 3 minutes to look for a ball and 40 seconds to hit it). "Grandma" will be on the green to facilitate speed of play. Wendy will add information onto the tournament page. CLGA may have to buy 2-3 clocks to support time-par play.

9. CASINO LICENCE

Casino licence – Cindy has received an email with the stamped 2025 amendments to the 2019 Bylaws but has concerns around the final document. She plans to go to Edmonton next Wednesday to discuss options with a Service Alberta rep. Until we get the Bylaws sorted we are not able to apply for the licence.

10. JUNIOR LADIES TOURNAMENT

Wendy advised the poster is done. Monica and Wendy sent out a notice to all the juniors on file so they have received all the information to date directly. Next step is to advise the head pros when Monica is back. 30 spots available for anyone to play from anywhere in Alberta. Much discussion occurred around the limitations of entry requirements. Rallied to support the junior game of golf. The CLGA considers any junior a member. They do not need to be a member of a Member Club. Open to any junior who is a resident within the Province of Alberta. Will choose the lowest handicaps if event is over subscribed. We can offer a great tournament for the juniors at a much better price than others available. \$99 for 2 rounds of golf (shotgun), dinner and prizes. Alberta Golf will sponsor the Rules Officials. Will be looking for volunteers. Board members requested that we redefine Bylaws to include open tournaments in certain instances like the Junior and potential Marg Ward.

MOTION to Approve that the Board supports CLGA sponsored open tournaments available to any lady and junior girl, if eligible, with a valid Golf Canada handicap index and subject to the applicable tournament regulations and registration requirements.

Moved by: Cindy Beaudet

Seconded by: Wendy Ellacott

Carried

11. CLGA HISTORY

- a. Cindy has been dealing with Alberta Golf regarding CLGA history. They are working together to update the names of winners.
- b. Andrea confirmed that Canyon Meadows is booked for the City Amateur in 2029.

12. OTHER

- a. Monica Jansen still needs a few pictures for coordinators. Pat was to reach out to Stephanie McWilliams for contact info. Update?
- b. Cindy and Kathy will meet at a later date with Kendra from Alberta Golf to discuss potential opportunities with Alberta Golf.

13. NEW BUSINESS

- a. Carey-Ann advised of Willow Park's Ladies Info night on April 16 and would like to know who is available to join or has any ideas on how to get ladies to engage in CLGA activities. Wendy will attend and will try to have the tournament posters ready to hand out. Cindy will get the banner to Carey-Ann. Suggestions made to promote the junior tournament and teasers for the Marg Ward tournament.
- b. Spring AGM Agenda for review. Discussion around how Pat will track the roll call to ensure we have a quorum. Upon receipt of a Member Club advising they will not be attending the AGM, Monica will send out a request for proxy so that we can ensure a quorum is accounted for. We still need to approve new members by acclamation. All reports will be uploaded to the website a week prior to the AGM. Kathy requested that all Directors present their reports and Kathy will speak to the Marg Ward and Junior open tournaments in her President's Address. Cindy has requested cookies, coffee and tea to be available.

After confirmation with all board members that there was no further business, the **Meeting was adjourned at 8:31PM by President, Kathy Trofin.**